



BAKER SCHOOL
— DISTRICT —

Baker School District 5J

Quote Request

Special Inspections and Testing Services

2021 Seismic & 2021-23 Capital Bond Projects

Issued: February 25, 2022
Due: By 2:00 PM Pacific Time, March 21, 2022

For further information contact:

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Baker School District 5J – 2021 Seismic & 2021-23 Capital Bond Projects

Quote Request for Special Inspections and Testing Services

Baker School District 5J (“District”) is conducting a competitive quote process for consultation services for Special Inspections and Testing for their 2021 Seismic upgrades and the new construction portion of the 2021-23 Capital Bond Projects.

Project Description

Nationally recognized Baker School District 5J in Baker City, Oregon, is the largest of three rural school districts in Baker County, serving 1,700 students and employing more than 235 educators and staff. There are approximately 1,010 elementary students (grades K-6), 260 middle school students (grades 7-8) and 430 high school students (grades 9-12).

The intended scope of the 2021 Seismic Bond program addresses the structural upgrades to Wing 3 of Brooklyn Primary School and the Baker Middle School Gymnasium. Whereas, the new construction scope of the 2021-23 Capital Bond projects includes a standalone 5,000sf Multipurpose Building adjacent to Helen M Stack Building (Baker Middle School); the building scope will include a new parking lot, multi-use cafeteria space, fully-operational kitchen, and hard connection to the existing Middle School Gymnasium.

The Seismic bond project team includes:

- WRK Engineers – Structural Engineer
- BBL Architects – Architect
- CB Construction – Construction Manager/General Contractor
- Wenaha Group – Owner’s Representative/Project Manager

Brooklyn Primary School Address: 1350 Washington St, Baker City, OR
Baker Middle School Address: 2320 Washington Ave, Baker City, OR

The Cafeteria/Multipurpose project team includes:

- LKV Architects – Architect
- CB Construction – Construction Manager/General Contractor
- Wenaha Group – Owner’s Representative/Project Manager

Baker Middle School Address: 2320 Washington Ave, Baker City, OR (new building to be west of Middle School)

Timeline

The contract period for both the Seismic Bond Projects and the Cafeteria/Multipurpose Building span from June 2022 to March 2023. See respective construction timelines below:

- Seismic Bond Projects*
 - Helen M Stack Multipurpose Building: June 2022 – September 2022
 - Brooklyn Primary School: June 2022 – August 2022
- Cafeteria/Multipurpose Building*: August 2022 – March 2023

*See Exhibit A for preliminary construction schedule for further detail.

Scope of Services

The District requires a material testing and special inspection firm to work as part of the design and construction team to ensure the project is constructed in the highest practical quality. The anticipated scope of services includes but not limited to the following:

Minimum requirements	In accordance with Oregon Structural Specialty Code (OSSC), the structural observations and onsite special inspections have been identified in a program statement prepared by the registered design professional responsible for all work that falls within the categories of special inspections in OSSC Chapter 17. All special inspections identified with the statement presented in the approved construction documents shall be inspected or tested in accordance with the provisions of OSSC Section 1705.
Compliance	Comply with ASTM E329 and the International Building Code, Chapter 17, pertaining to Special Inspections and Testing, for all material testing and special inspection services to be provided for this project.
Testing and inspection	Test and inspect the work identified in the Bid Documents/Construction Drawings to ensure the work confirms to the construction contract documents, applicable codes, and standards.
	Testing and inspection scope also includes any other test and inspections that may be requested by the Owner, Project Manager, Authority Having Jurisdiction (AHJ) and/or State of Oregon.
	Prepare test and inspection reports documenting all tests, inspections and site visits.
	Timely submission of test and inspection reports, after tests and inspections are completed, via email in .PDF file format to the Owner’s Project Manager, General Contractor Superintendent, and designated Architectural Team Representative.
Communication	Immediately notify the Architect and Contractor of non-conforming work.
	Provide 24/hour/day communication access to a company representative for contact by Project Manager or Architect on an as-needed basis.
Reporting	Prepare a final signed report for the project as required by the District, the AHJ, and/or the State of Oregon stating whether the work requiring material testing and special inspection was to the best of the inspectors’ knowledge in conformance with the approved drawings and specifications and applicable provision of the code. If non-conforming work was observed and not corrected, identify the portions of the work that failed to conform. Attach the test and inspection reports documenting the non-conforming work.

Content of Response

Note that this is a Quote Request, however the District would like the additional information for review and reference. Please provide responses of no more than 15 pages, font no smaller than size 11. All bidders must provide brief responses to the following information with their respective quote submission in the order outlined below to be considered “responsive” to the quote request:

1	Company profile	Profile of firm including history, number of years in business, geography regions, types of clients and typical projects.
2	Experience	Listing of experience with similar projects including references for three (3) projects similar in size and scope of services completed in the last five (5) years. Demonstrate experience in and around the project location.
3	Staffing	Resumes of key personnel who will be assigned to this project. Indicate relevant certifications including Oregon Building Official Association (OBOA) Certified Inspectors and Certified Materials Testing Technicians near the Union County/Baker County/Malheur County, Oregon area.
4	Certifications	List of respondent firm's professional accreditations.
5	Hourly Rates	Provide detailed list of all hourly rates, unit description and unit price for all related testing and inspection services as outlined in the anticipated scope of work. Include rates for applicable home office and project management functions as well as travel, mileage and per diem, if required. Clarify the location which Inspection Personnel will be traveling from to allow for estimating of travel related expenses, and ensure transparency is given to how travel expenses are calculated.
6	Testing Budget	Provide a special inspections and testing budget for the project.

Submittal

An electronic (in PDF file format only) copy of the responses must be sent to:

Shandiin Yessilth, Project Manager
ShandiinY@wenahagroup.com

Questions or comments please send via email only to *ShandiinY@wenahagroup.com*; no phone calls please. Please do not contact the District directly during the quote request process.

Any required addenda will be issued via email.

Attachments & Exhibits

Available at Dropbox link:

https://www.dropbox.com/sh/yirfk8wdndo2uhr/AACCAQWMa3xwy_ZtNwhHqQoya?dl=0

Exhibit "A" – Preliminary Overview of Bond Project Schedules, Wenaha Group, dated 2021-12-08

Exhibit "B" – 90% Brooklyn Seismic Construction Documents, WRK Engineers, dated January 11, 2022

Exhibit "C" – 90% Middle School Seismic Construction Documents, WRK Engineers, dated February 4, 2022

Exhibit "D" – Cafeteria/Multipurpose Bldg. Schematic Design Documents, LKV Architects, dated January 21, 2022